

Equity and Inclusion Officer

Voice Zone | Part-Time | Up to 3 hours per week (term time) |
£12.21 per hour

This role represents students engaging with equality and inclusion opportunities within the Union, working with the VP Voice to promote equality of opportunity at Surrey. This Officer gathers student feedback from across the Union's membership, in particular from Student Equality Network Leaders and members, and ensures this feedback is contributed to Union decision-making.

This role would particularly suit students with experience as a Equality Network Leader or member interested in developing their skills in leadership, communication, and advocacy.

Responsibilities

Representing students:

- **Gather and share student feedback on equality of opportunity at University** with the VP Voice, Union staff, and University staff where relevant
- Engage with and consult Student Equality Network Leaders and members to **increase participation in Union decision-making**, including promoting student voice opportunities such as Union Forum and Union elections
- **Attend and contribute to Zone Committee meetings and Union Forum**, and to attend key student voice meetings including Student Voice Forum

Engaging with students:

- Work closely with the VP Voice to **shape the delivery of equality and inclusion initiatives and campaigns** at the Union
- With the VP Voice, Union staff, and the Union's Communications team, **promote Student Equality Networks and inclusive campaigns** to increase participation in EDI activity
- **Network with Student Equality Network Leaders and members**,

including attending key events like Network socials and supporting key Union campaigns

Being part of the Officer team:

- **Deputise for the VP Voice** at University or Students' Union meetings, committees, and activities when required
- Work independently and in collaboration with other Officers and Union staff to **deliver own manifesto goals**
- **Represent the Union and the elected Officer team positively and professionally**, engaging positively with students, other Officers, and Union and University staff

Person Specification

	Essential	Desirable
Experience		
Current student at the University of Surrey	X	
Continuing as a student at the University of Surrey in September 2026	X	
Committed to upholding the values of the Students' Union	X	
Committed to abiding by the rules of the election	X	
Awareness of current student issues and priorities		X
Awareness of the Students' Union's current activities and strategy		X
Interest in improving the student experience		X
Enthusiastic with an open-minded, flexible approach to work		X
Experience in volunteering to improve equality of opportunity at Surrey Students' Union, e.g. as a Student Equality Network Leader		X